

# Trustees of the Town of Weare Trust Funds

Date: \_\_\_\_\_ Time: \_\_\_\_\_

LOCATION: Conference Rm, Town Offices

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Type of meeting:

Attendees:

Trustees:

## ----- Agenda Topics -----

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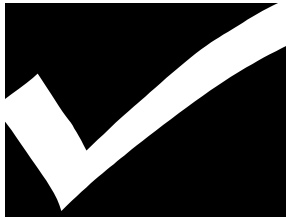
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## Other Information

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# Trustees of the Town of Weare Trust Funds -Minutes-Draft.

**Date:** Nov. 8, 2004 \_\_\_\_\_ **Time:** 12:00  
p.m. \_\_\_\_\_  
**Conference Room, Town Offices**

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**Type of meeting:** Regularly Scheduled

**Attendees:** Robert Fryer, Ruth Jones, Wilbur Beaupre

## ----- Agenda Topics -----

### Approval of the Minutes of the October Meeting

Discussion: Robert Fryer moved to approve the October minutes as previously submitted. Seconded by Wilbur Beaupre. Approved unanimously.

Conclusion:

Action items:

Persons responsible

Deadline

## Agency Agreement, Citizens Bank

Discussion: In reviewing the final agency agreement, Robert Fryer noted that all of the trustees' suggestions had been accepted and incorporated. The Fee Schedule referred to in the document was missing.

Conclusion: Robert Fryer moved to accept the agreement with the latest fee schedule (07-01-99) attached. Seconded by Ruth Jones, approved unanimously, and the agreement was signed by all trustees.

Action items: The executed agreement to be forwarded to Citizens Bank under cover letter with fee schedule attached.

Persons responsible: Robert Fryer

Deadline: None

## Review of DRA Reports

Discussion: The information contained in the MS-9 and MS-10 spreadsheets from Citizens Bank were compared to two DRA reports---Report of Common Trust Fund Investments and Report of Trust and Capital Reserve Funds. The DRA requested information and the bank data match. DRA reports are not due until after December 31st

Conclusions: None

Action items: None

Person responsible: None

Deadline: None

Meeting Adjourned at 12:50 p.m.

Discussion:

Conclusions:

Action items:

Person responsible:

Deadline:

Discussion:

Conclusions:

Action items:

Person responsible:

Deadline:

Discussion:

Conclusions:

Action items:

Person responsible:

Deadline:

Discussion:

Conclusions:

Action items:

Person responsible:

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Conclusions:

Action items:

Person responsible:

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Discussion:

Conclusions:

Action items:

Person responsible:

Deadline:

Discussion:

Conclusions:

Action items:

Person responsible:

Deadline:

Other Information